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# Royal W. Craig

A PROFESSIONAL CORPORATION

10 North Calvert Street **SUITE 153** BALTIMORE, MARYLAND 21202 TEL 410. 385. 2383 FAX 410, 385, 2385 WEBSITE: www. patent-law. org

HUNT VALLEY OFFICE: Tel/Fax 410. 785. 1816

### **TRANSMITTAL** VIA EXPRESS MAIL NO.: LEL943633631US

To The Honorable Commissioner of Patents and Trademarks Attn: Box Missing Parts Washington, D.C. 20231

U.S. Patent Application 10/004,271 for "SERVICE PROVIDER NETWORK FOR LEGAL SERVICES WITH DIRECT BROWSER DELIVERY OF RICH TEXT FORMAT DOCUMENTS"; Filed: 10/31/01; Applicants: Mark P. Cauchon & Glenn S. Kohne.

**BUSINESS** 

TECHNOLOG Dear Sir:

Transmitted herewith for filing are substitute informal drawings with appropriate margins in response to Notice of Incomplete Reply (nonprovisional) dated March 21, 2002 and further to the reply filed on February 26, 2002 to the Notice to file Missing Parts mailed December 26, 2001. Enclosed are:

- Copy of Notice of Incomplete Reply (nonprovisional) dated March 21, 2002, copy of PTO Notice to File Missing Parts, mailed December 26, 2001.
- 2. Petition for Extension of Time (1-month).
- Submission of substitute drawings. 3.
- Our check No. 3060 in the amount of \$55.00 (to cover extension fee (one month)).
- Our post card. Please date stamp and return.

Please charge any unanticipated fees to our Deposit Account No. 03-3565 (a duplicate copy of this charge authorization is attached.)

Thank you for your cooperation and assistance.

Respectfully submitted,

Koyal W. Craig

Attorney for Applicant

Reg. No. 34,145

I HEREBY CERTIFY that on March 26, 2002, one copy of the above-referenced documents were deposited with the United States Poster Service for delivery by Express Mail to the United States Patent and Trademark Office

INTELLECTUAL PROPERTY LAW INCLUDING PATENT, TRADEMARK, COPYRIGHT, TRADESCRET, TECHNOLOGY TRANSFER, BUSINESS DEVELOPMENT, AND CORPORATE MATTERS



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WASHINGTON, D.C. 2023I
WWW.uspto.gov

APPLICATION NUMBER

FILING/RECEIPT DATE

FIRST NAMED APPLICANT

ATTORNEY DOCKET NUMBER

10/004,271

10/31/2001

Mark P. Cauchon

CAUCHON et al.-PA-1

**CONFIRMATION NO. 3845** 

**FORMALITIES LETTER** 

\*OC00000007231387\*

ROYAL W. CRAIG A PROFESSIONAL CORPORATION SUITE 1319 210 NORTH CHARLES STREET BALTIMORE, MD 21201

Date Mailed: 12/26/2001

#### NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

#### FILED UNDER 37 CFR 1.53(b)

#### Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.
   Applicant must submit \$ 370 to complete the basic filing fee for a small entity.
- The oath or declaration is missing.

  A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(I) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 435.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);





## A copy of this notice <u>MUST</u> be returned with the reply.

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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